

MONGOGIANNIS STYLIANOS (STELIOS)

Banking & Financial Management Graduate

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SUMMARY PROFILE

A determined goal setter, self-motivated and results oriented Banking & Financial Management graduate with limited experience but with good understanding of financial & data analysis, forecasting, accounting and financial assessment & management. Adept at conducting operational cost assessments, analyzing company financial status and market share, and completing cost analysis. Hardworking with a strong results orientation, self-discipline, attention to detail and high-quality standards. Extremely functional when working within tight deadlines and able to effectively multi-task. Effective communicator with strong interpersonal and negotiation skills and ability to influence and persuade others based on a thoroughly documented argumentation process. Enjoys being part of teams and working productively while motivating self and others and conquering challenging goals.

KEY SKILLS & PERSONALITY TRAITS

- Analytical & synthetic skills
 - Organizational skills
 - Problem solving skills
 - Results orientation
 - Team player
 - Resilience & adaptability
 - Ability to work effectively under pressure
 - Productive & efficient
 - Communication & interpersonal skills
 - Customer service skills
 - Strong focus on quality service
 - Consistency
 - Hard-working
 - Strict adherence to deadlines
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PROFESSIONAL EXPERIENCE

ALPHA BANK HEADQUARTERS - PIREUS, GR

5/2023 –

Credit Operation Associate (Mortgage Loan Division)

- Advanced user of alpha bank internal ERP program named CBS System and European Investment Bank internal application regarding newly created mortgage loan products.
- Created and overviewed all the legal contracts for more than 600 mortgage loans within a period of 4 months.
- Overseeing and implementing creditor's daily requests (near to 25 per day) such as change in the duration, interest rates, payment dates, loan disbursements through CBS system.
- Manage to achieve a number of 110 disbursements equal to € 25.000.000 within a period of 2 months.

KLIKIT.GR, G.P. – ATHENS, GR

2/2022 – 05/2023

Site Manager & Customer Service Representative

- Systematically increased the number of available uploaded products and meticulously renewed all older ones (monitoring of 5000 codes) within the time interval of 04/22 to 05/23 and managed to maintain the site fully functional, effective and profitable.
- Managed to achieve an average of over 25 recorded customer calls per day (12/22-5/23) and decisively contributed to the company's daily goals.

ROLL N ROLL RESTAURANT – VOULA - ATTICA, GR

2/2020 – 11/2020

Supplies Manager & Cahier

- Implemented an efficient and timely collaboration and communication scheme with suppliers and staff and managed to execute all daily store operations and preparations in a timely and effective manner.
- Recommended changes to menu and pricing method of meals and succeeded in increasing profit margins.

TETE (SCIENTIFIC DOCUMENTATION AND TRAINING DEPARTMENT – NGO) – Athens, GR

9/2021 – 10/2022

Volunteer Financial Analyst & Administrative Consultant

- Created & presented in detail financial data and indicators that aided the organization to make sound managerial decisions.
 - Supported the administrative department in daily functions and markedly contributed to the organization's goals attainment.
 - Participated in the annual meeting of the department and monitored the organization's swot analysis and the accomplishment of the overall aims.
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EDUCATION

ATHENS UNIVERSITY OF ECONOMICS AND BUSINESS*MSc in Accounting and Finance (Studies in progress)***9/2022 - present****UNIVERSITY OF PIRAEUS (UNIPI), PIRAEUS GREECE***BSc in Banking and Financial Management***10/2014 – 09/2019***G.P.A.: 7,48/10***4TH HIGH SCHOOL OF NEA SMIRNI, GREECE***Certificate***10/2012 - 06/2014***Nationwide University Entrance examination score:17.523 (Top 8% of the candidates)*

FURTHER EDUCATION - TRAININGS

SEMINAR / WORKSHOP	DATES	PROVIDER
– MICROSOFT EXCEL WORKSHOP FOR ACCOUNTING AND FINANCE PROFESSIONALS	3/12/2022-17/12/2022	ATHENS UNIVERSITY OF ECONOMICS AND BUSINESS
– WORKSHOP ON PYTHON FOR ACCOUNTING AD FINANCE APPLICATIONS	14/1-28/1/2023	ATHENS UNIVERSITY OF ECONOMICS AND BUSINESS

ADDITIONAL KNOWLEDGE & PERSONAL INTERESTS

IT SKILLS:**OPERATING SYSTEMS:** MS Windows 11**SOFTWARE:**

- MS OFFICE 21 (WORD, EXCEL, POWERPOINT, OUTLOOK, EDGE, ACCESS)
- Gnu Regression, Econometrics and Time-series Library – Gretl & R. Stata (Basic Knowledge)

FOREIGN LANGUAGES:**ENGLISH:** C2 level – Proficiency (Michigan University) & International English Language Testing System (IELTS)**SPANISH:** Level B1**PERSONAL INTERESTS:**

- **Scouting** - Active scout for over ten years; Long experience at carrying out Group Scout leader competences (during the recent years) in numerous and diverse activities of social awareness and volunteering, mainly in an environmental and humanitarian context, such as organized tree planting, etc.
- **Sports** - Participation in basketball and soccer teams; currently active intermediate athlete in cross fit.
- **Music** - Guitar.
- **Cinema** - All movie categories but mainly social impact ones.