

EFFIE PADI

+306978308714 | padiseffie@outlook.com | Chios, Greece

EDUCATION

2020-present
Master in Business Administration
University of the Aegean-
Dpt of Business
Administration | Chios,
Greece

2013-2018
Bachelor in Shipping Trade and Transport
University of the Aegean-
Dpt Shipping trade and
Transport | Chios, Greece

ADDITIONAL SKILLS

IT SKILLS

MS Office

LANGUAGES

English (fuent-C2), French
(advanced-B2), Greek
(native)

SOFT SKILLS

Ability to work under
pressure
Teamplyer
Multitasking
Creative thinking
Attention to detail
Good communication and
organization skills
Problem solving skills

WORK EXPERIENCE

CHANDRIS HELLAS INC.

Pireaus, Greece (2017-2 months-internship)

Human Resources Intern

- Communication duties with on shore and seagoing personnel
- Organizing and updating seafarer's files
- Ensuring crew is aware regarding the documents (medical exams, certificates, licenses etc.) that are required for their embarkation.

MARAN TANKERS MANAGEMENT INC.(ANGELICOUSSIS GROUP)

Kallithea, Grece (2018-2 months-internship)

Crew Intern

- Ensuring crews and officers qualifications (certificates, licenses), in accordance to Flag State requirements
- Updating seafarer's data base
- Ensuring crew compliance with premedical exams prior to their embarkation
- Getting familiar with Company's matrix

SEVENTEEN COSMETICS (HELLENICA A.E.)

Chios, Greece (2019-7 months)

Beauty Advisor- Salesperson

- Promoting company's products according to customer needs
- Introducing the brand to new customers
- Supporting sale events
- Achieving cross-selling technique to hit sales targets
- Merchandise planning

FUNKY BUDDHA

Chios, Greece (2021-2022/8 months-limited time contact)

Salesperson

- Customer service oriented in order to achieve customer satisfaction
- Ensuring to provide immediate solution in customer problems
- Organizing and preparing the storage facility (shorting new products)
- Restocking and organizing the store

HONDOS CENTER

Chios, Greece (2023-7 months- limited time contract)

Salesperson

- Greeting and receiving customers in a welcoming manner
- Helping customers choose products according to their needs
- Suggesting and introducing new products to customers
- Maintaining product knowledge