

Xhevit Zyke

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PROFILE

A post-graduate Master's Degree student with a high sense of accountability and integrity. I am creative, easily adaptable and a fast learner. I am seeking a position in the Maritime industry that gives me the chance to utilize my analytical skills and help me to further personal development. I am ready to deal with upcoming challenges and become a member of an ambitious team.

EDUCATION

University of the Aegean, Chios, Greece

BSc Shipping, Trade and Transport

October 2015 - February 2020

Relevant Modules: Maritime Technology, Transportation Economics, Maritime Economics, Operations Management of Shipping Companies, Human Resources Management, Chartering, Demand Analysis, Logistics, Port Economics & Management.

Bachelor Thesis: "Fuel saving technologies and ships' emission reduction"

University of the Aegean N.A.M.E, Chios, Greece

MSc Shipping, Trade and International Transport: Maritime Law

October 2020 – Now (Thesis remains)

Relevant Modules: Finance & Financial Risk Management, Chartering & Shipping, Marine Insurance Law, Capital Market Law - Financial Markets, Shipping & Environment, International Law of the Sea, Maritime Labour Law

Bachelor Thesis: "Exploitation of Marine Economic Zones of hydrocarbon deposits in the Cypriot EEZ"

PROFESSIONAL EXPERIENCE

Zakynthos Port Fund, Zante, Greece

Internship

July 2018 – August 2018

Responsibilities: Direct communication & Customer service - Registration & Invoicing of Pillar cards, Yacht' cost calculation, General management

Alex's fruit, Zante, Greece

Accounting assistant

April 2021 – October 2021

Responsibilities: Freight invoicing & Products' pricing, Invoice archiving, Responsible for external communication, General management & Administrative tasks

Balcony Hotel, Zante, Greece

Hotel Receptionist

June 2015 – September 2015

Responsibilities: Customer service, Bookings management

Food and beverage venues, Chios/Zante, Greece

Barista

June 2016 – December 2020

Responsibilities: Customer service, Bookings management

SKILLS

Soft Skills: Analytical thinking, Problem solving, Negotiation & Networking, Teamworking & Multitasking, Reliability & Resilience

Digital Skills: Excellent knowledge of Microsoft Office, Basic knowledge of SPSS

Languages: Greek (native), English (fluent), Albanian (fluent – speaking)

ADDITIONAL INFORMATION

Interests: Tennis, Travelling, Reading

Military Service: Completed

**References available upon request.*