

Kalogera Sevasti-Maria



Date of birth: 15/08/1997

Nationality: Greek

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Profile:

● Enthusiastic and passionate graduate of Maritime Studies in University of Aegean. I am interested in learning, exploring and working in this space to discover what suits me best and to develop my skills and knowledge.

Education:

- **2012 - 2015:** 7th High School of Piraeus
- **2015 - 2021:** University of Aegean (Chios)
Department of Shipping Trade And Transport
Graduate of University, AVG: 6.67

Languages:

Greek (native)
English (currently C2 Proficiency)

Computer Skills:

- Use Windows operating applications.
- Use of Office applications (word, Excel, Power Point) and Internet services.

Skills:

● Communication Skills, Ability to work under pressure, Adaptability, Customer service, Ability to work in team.

Internships:

- Secretarial support at Cosmos Nautical Center, Piraeus (June 2018 – August 2018)
-The tasks assigned to me in the internship were customer service and archiving.
- Office worker at Magic Box, (February 2021- Now)
- The tasks assigned to me are telephone orders, invoicing and receipts of goods.

Extra- Curricular activities:

- Waitress for two months in a local restaurant at Chios (October 2018 – December 2018).