

PANTELIS L. CHAVIARAS

MARITIME PROFESSIONAL

CONTACT DETAILS

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SKILLS SUMMARY

- Project Management
- Communication Skills
- Assessing Insurance Needs
- Enterprise Resource Planning
- Staff Training
- Shipping Management

LANGUAGES

- GREEK (Native)
- ENGLISH (Proficient)
- FRENCH (Intermediate)
- SPANISH (Beginner)

CERTIFICATES

- ECDL Certificate
- Google Digital Workshop
- Maria Tsakos Foundation:
Resilience in Shipping

PERSONAL PROFILE

A passionate young professional with fulfilled military obligations, eager to learn in challenging environments with a dedication to goals. Possesses excellent communication and team management skills, with the ability to always maintain positive.

EDUCATIONAL HISTORY

University of the Aegean

BSc Maritime Studies | 2021

- Studied Shipping Management, Port Economics, Maritime Law & Chartering.

Insurance Seminars

Bank of Greece | 2018

- Life Insurance, Car Insurances
- Designing & launching marketing strategies to promote insurance plans to new & existing clients
- Keeping detailed computer records & preparing reports for insurance underwriters

University of the Aegean

BSc Business Administration | 2017

- Focus on Business Strategy & Policy, Operations Management, Data Analysis & Logistics

WORK EXPERIENCE

Digital Banking

Eurobank | Jan 2022 - Present

- Digital banking operations (transactions, money orders, direct debit, etc.)
- Identifying and educating prospective customers
- Supporting existing clients with information that relates to products and services offered by the company

Insurance Broker

Interamerican | Jan 2018 - Jun 2020

- Undertaking general administrative duties
- Building & maintaining relationships with clients & handling their needs
- Discussing & assessing clients' current & future insurance needs
- Preparing reports for insurance underwriters

Cafe-Bar Manager

Metropolis | Nov 2016 - Sept 2021

Caprice | Nov 2013 - Oct 2016

- Handling & training staff
- Ensuring health & safety regulations compliance,
- Performing inventory controls and handling customer & supplier relationships